

Faculty of Juridical and Social Sciences of Toledo 3-year Degree in Public Management and Administration		
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Centre Details	Address	Faculty of Juridical and Social Sciences Edif. San Pedro Mártir 45071 Toledo
	Telephone nº	+34 925 268800
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Description of Syllabus	Professional Qualification	3-year Degree in Public Management and Administration
	Duration	Three Years
	Division in Cycles	One cycle
	Admission requirements	
	Educational and professional goals	
	Access to further studies	

Name of the Faculty/Centre	Faculty of Juridical and Social Sciences of Toledo
Professional Qualification	3-year Degree in Public Management and Administration
Date of the Syllabus	2000
Overall number of classes in UCLM credits	182 UCLM credits
Overall number of classes in ECTS credits	180 ECTS credits

First Year

Code	Subject	ECTS credits
First Semester		
51001	Administrative Law I	4,5
51002	Constitutional Law I	4,5
51003	Political and Administrative Structures I	4,5
51005	Political Economics	4,5
51006	Introduction to Law	4,5
51007	Accountancy	4,5
Second Semester		
51008	Administrative Law II	4,5

51009	Constitutional Law II	4,5
51010	Political and Administrative Structures II	4,5
51004	Social Theory I	4,5
51012	Economy of the Public Sector	4,5
	<i>Optional Course (1)</i>	4,5
	<i>Free Configuration</i>	6
	Total	60

Second Year

Code	Subject	ECTS credits
	First Semester	
51013	Statistics I	5,5
51014	Law of the Local Area and Autonomy	4,5
51015	Administrative Management	4,5
51016	Political and Administrative Structures III	4,5
51017	Financial Juridical System	5
51011	Social Theory II	4,5
	Second Semester	
51018	Statistics II	6
51019	Community Law	4,5
51020	Administrative Information and Documentation	5
51021	Financial Programming and Management	5
51028	Public Accountancy	4,5
	<i>Optional Course</i>	4,5
	<i>Free Configuration</i>	2
	Total	60

Third Year

Code	Subject	ECTS credits
	First Semester	
51024	Administrative Law III	4,5
51025	Personnel Management	4,5
51026	Management of Public Services	4,5
51027	Informatics for Administrative Management	4,5
	<i>Optional Courses</i>	9
	Second Semester	
51029	Informatics for Economic Management	4,5
51031	Taxation System	4,5
51030	Administrative Practices	8,5
	<i>Optional Course</i>	4,5
	<i>Free Configuration</i>	11
	Total	60

Optional Courses

Code	Subject	ECTS credits
51034	Introduction to Management Computing	4,5
51132	Environmental Law	4,5
51035	Public Property Law	4,5
51036	Consumer Law	4,5
51037	Analysis and processing of Statistical Sources	4,5
51136	Town Planning and Accommodation Law	4,5
51039	Social Security Law	4,5
51041	Hospital Management	4,5
51144	Economic Public Law	4,5
51145	Penal Responsibility of Public Managers	4,5

51146	Economic Structure of Spain	4,5
51045	Management of Education Centres	4,5
51032	Work and Public Employment Law	4,5
51047	Management of Community Funds	4,5
51044	Management and State Companies	4,5